



Terms of Reference (TOR) for Mid-Term Evaluation for the “CITIZEN DRIVEN CLIMATE SENSITIVE WASH MANAGEMENT PROJECT (P 150) in Kenema District”

Brief background of Partners.

The current initiative is being implemented by these consortium partners of highly skilled national NGOs (SEND and WHI-SL) and international partner EWB-DK combining experience in community-based mobilization on WASH, climate adaptation and civil society advocacy as outlined below:

Engineers without Borders Denmark (EWB-DK)

EWB-DK is an international organization focusing on access to water and sanitation (UN sustainable development goal #6) within democratic governance and is one of EWB-DK's strategic core areas. Since 2009, EWB-DK has gained substantial experience in implementing local community Water, Sanitation, and Hygiene (WASH) projects mainly in the African context and has worked in the poorest and most vulnerable communities in the Kenema district in Sierra Leone for more than ten years. Through the development efforts, EWB-DK seeks to build stronger and more resilient communities to organise and mobilise themselves towards their further development. EWB-DK bases the activities on delivering strategic services and encompasses community development to focus on achieving sustainable changes in targeted groups' behaviour to permanently improve their livelihood. Institutional strengthening and capacity enhancement of institutions and governance structures are integrated elements of all interventions.

SEND Sierra Leone

SEND Sierra Leone is a non-governmental organisation in Sierra Leone liaising with communities, traditional authorities, government institutions and foreign partners to combine resources to develop innovative solutions to alleviate poverty and enhance quality self-reliance. SEND Sierra Leone has adopted the global Sustainable Development Goals (SDGs) to guide national development planning and implementation with our strategic approach. The pursuit of economic equality and social equity are mainstreamed in the SDGs. Our commitment to the government is to improve the delivery of social services, strengthen gender and social inclusion, and prioritise the education sector. SEND Sierra Leone is an independent structure, a local NGO registered in Sierra Leone. SEND Sierra Leone works to improve people's lives by respecting human rights and equal opportunities for women and men in Sierra Leone. Intervention areas are in Bo, Bonthe, Moyamba, Kambia, Kailahun, Kenema, Kono, Port Loko, Pujehun and Western Rural districts. Our interventions impacts competencies such as promoting women's leadership, gender transformation, self-reliance approaches, governance, community resource mobilisation, community-led initiatives,

entrepreneurship, financial literacy, climate change adaptation, WASH, health, livelihood, education and advocacy.

Our vision is to see a Sierra Leone where people's rights and well-being are guaranteed.

Our mission is to promote good governance, voice, accountably essential services and equality for women and men in Sierra Leone.

World Hope International Sierra Leone (WHI SL)

WHI SL has been working throughout Sierra Leone since 1997 to address WASH, health and nutrition, education, early childhood development, agriculture, and rural and economic development. Today, WHI-SL employs more than 100 local staff including water engineers, hydrologists, community mobilizers, and other required competencies related to WASH. WHI-SL has proven to be a significant national player with a national board in Sierra Leone, strong local networks, and a track record working directly with civil society structures to establish community-based solutions and implement the required technical solution. WHI applies a holistic approach to tackling poverty through engagement and partnership with grassroots actors, the private sector, government agencies, and other NGOs to develop efficient and sustainable solutions.

Project background

SEND Sierra Leone and World Hope International (WHI), funded by EWB-DK, are implementing the **CITIZEN DRIVEN CLIMATE SENSITIVE WASH MANAGEMENT PROJECT (P 150)**. **The overall development objective of the intervention is to improve livelihood in Kenema district through cross-sector engagement in climate-sensitive WASH governance – target population 610,000 persons.** The project seeks to help communities to adapt to the new climate hazard realities and to serve as an example to other communities in the Kenema district and Sierra Leone as a whole. Using a bottom-up approach, the initiative facilitates and supports the “bridge building” between the users (population) and the private service providers as a central element in sustainable and climate-robust WASH infrastructure to promote cross-sector partnerships. This directly impacts 50 rural communities and will use the partners’ local experience in community-driven WASH engagement to respond to the climate-induced challenges for civic-driven climate adaptation experiences in the WASH sector.

Project objective:

Main Objective:

- To improve livelihood in the Kenema district through cross-sector engagement in climate-sensitive WASH governance – a population of 610,000 persons.

Sub-objectives

- Access to climate-robust WASH structure in 50 rural communities in Kenema district (implementation of community-driven climate-sensitive WASH actions toward climate-robust access to water and sanitation)
- Kenema District applied participatory and inclusive climate-robust WASH governance (capacity building on the national climate adaptation plan, participatory governance structures, development of district HDC’s SOPs and stands and promotion of a market-driven service approach at the community) district level in Kenema).

- Kenema district serves as a catalyst example of citizen-driven rural climate adaptation in the WASH sector influencing national climate adaptation strategies (Policy influence from below - demonstration of citizen-driven climate-resilient WASH management from the community level).

Purpose of the Mid-Term Evaluation

The main objective of the Mid-Term evaluation is to:

- Identify the extent to which the project has been effectively implemented in the project communities.
- Measure the results/impact against the target indicators.
- Conduct a comparative analysis of the project baseline indicators
- Understand the impact created among the district stakeholders and project beneficiaries at the community level.
- Document lessons learned and best practices and provide recommendations to scale up climate mitigation and adaptation strategies within the Kenema district.

Communication of the report

The report will be disseminated in diverse ways:

- With donor partners in the fulfilment of accountability on funds utilised.
- With implementing partners and district stakeholders.
- With project participating communities, participants and stakeholders to enable the implementation of learning and recommendations to achieve the developed project's overall objectives

Methodology of the Activity

The evaluation will be based on the following approaches below:

- The evaluation will be conducted within the 50 project communities in the Kenema district
- Using Key Informant Interviews, Focus Group Discussion, and Questionnaire surveys with Health Development Committees/Climate WASH Committees and project beneficiaries.
- Community transect walk for observation

Scope of work

The evaluation will cover selected participants from the project's operational areas and stakeholders for the reporting period from December 2021 to December 2022. Within this period, the evaluation will assess project outcomes at all levels: including all result areas, beneficiaries, and project stakeholders. It will determine the impact and relevance of the project's intervention on the citizen-driven climate adaptation approach (through mainstreaming of climate adaptation), strategic service delivery (improved climate robust infrastructure and private sector engagement), organization and capacity building of civil society (community approach), strengthening of democratic and transparent WASH sector governance—through capacity building, standardization/quality control and introductions of new technology, regulatory frame private sector engagement, IoT, transparency and governance influencing national policymaking from below – based on empiric evidence on citizen drive Climate adaptation through strategic service delivery in Kenema district. The evaluation will assess the project management and activity implementation to address the results achieved, the

partnerships established, and issues of capacity development for SEND and WHI. The evaluation will also establish best practices and lessons learned for future engagement while providing recommendations for the rest of the implementation.

Content of the Evaluation

The content of the evaluation will include the following:

No	Evaluation Criteria	Evaluation Questions (Suggestions)
1.	Relevance	The extent to which the objectives of a development intervention are consistent with beneficiaries' requirements, country needs, global priorities and partners' and donors' policies.
2.	Effectiveness	The extent to which the development intervention's objectives were achieved, or are expected to be achieved, taking into account their relative importance.
3.	Efficiency	A measure of how economically resources/inputs (funds, expertise, time, etc.) are converted to results.
4.	Impact	Positive and negative, primary and secondary long-term effects produced by a development intervention, directly or indirectly, intended or unintended.
5.	Sustainability	The continuation of benefits as proactive intervention after major development assistance has been completed.
6.	Learning and Replicability	Lessons that may have implications for the future of the development intervention or may be relevant for wider application.

Reporting requirements

The lead person will have the following reporting requirements:

- Write draft/inception report and share with SEND for review
- Presentation/discussion of preliminary findings, conclusions and recommendations with SEND staff.
- The draft report will be submitted to SEND for review;
- Development of an evaluation tool
- The final report will be submitted after receiving comments from SEND on the draft report and the tool.
- An outline of implementing strategies to be incorporated in other project activity implementation and describe how they can be carried out.

The report should include the following chapters:

- An executive summary
- A description of the evaluation methodology
- Background information and chapters on findings,
- Conclusions, limitations and recommendations for the future.
- The results should be supported and documented with pictures.

The final report will also include annexes, a list of communities and chiefdoms, the people and Institutions/organizations interviewed and their contacts and a list of reviewed documents.

Roles And Responsibilities

Responsibilities of SEND SL

- Provide reference documents to the consultant, e.g., Project proposal, log frame etc.
- Assist in communicating with key stakeholders about the baseline survey
- Review the assessment tools/instruments for finalization
- Supervise the training of enumerators, data collection and verification
- Review draft report and feedback comments to a consultant
- Disseminate the final survey report to relevant stakeholders

Responsibilities of the consultant

- Design data collection tools and share them with SEND SL
- Conduct pretesting of the tools and finalise them
- Hire and train enumerators
- Conduct the mid-term evaluation in the operational communities in Kenema District
- Write inception report and share with SEND for review
- Presentation/discussion of preliminary findings, conclusions and recommendations with SEND staff.
- Submit a draft report to SEND for review
- Submit the final report to SEND after receiving comments on the draft report.
- Abide by SEND, WHI and EWB-DK policies.
- Complete and submit the final version of the report within 30 days

Expertise required

An expert with relevant Degree and experience in WASH, climate change and environmental experience, improved infrastructural and capacity-building measures, and community development expertise. Conducted evaluations following the OECD/DAC criteria (minimum five years of relevant experience).

EXPRESSION OF INTEREST

Qualified and experienced consultants must submit bids with the following:

1. Technical and financial proposals with a specific focus addressing the purpose of the assignment, methodology to be used and critical selection criteria of respondents.
2. Capacity statement on WASH and climate document reports (NAP) and other related documents.
3. CV or company profile with a minimum of 3 references
4. Sample report of similar work previously undertaken by the consultant

Time frame

The Consultant is expected to perform this contract within 30 working days. The duration of the assignment is proposed as follows:

No	Task	No. of days
1	Desk study and preparation of interviews, including the planning of the various meetings in cooperation with the Project Manager including interviews with SEND staff	1
2	Write inception report and share with SEND for review	2
3	Interviews at project operational communities with project participants	10
4	Interviews at project operational district with relevant stakeholders	1

5	Writing of preliminary findings and recommendations	3
6	Presentation of the report to SEND	1
7	Write a draft report and share it with SEND via email after completion of fieldwork	5
8	Complete and submit a final report to SEND after reviewing from SEND	5
Total working days		26

Closing date: 27th February 2023

Applications must be submitted to

recruitment@sendsierraleone.com

Women are strongly encouraged to apply.